Minutes
Tennant Community Services District
13515 Tennant Road
Macdoel, CA 96058
Wednesday, October 14, 2026
5:30 PM

CALL TO ORDER/ FLAG SALUTE

THOSE PRESENT: Debbie Rojas – President, Marie Wear – Vice President, Steve Foxworthy – Director, David Raymond - Director

STAFF PRESENT: Andi McCarthy – General Manager/Secretary/Treasurer, Vacant – Water Operator

There were 4 Tennant residents in attendance

1. MINUTES – On a motion by Marie Wear and a second by Steve Foxworthy, the minutes from the August 14, 2026, August 31, 2026, and September 13, 2026, Special Meetings were unanimously **approved**
2. PAYABLES – On a motion by David Raymond and a second by Marie Wear, the payables from August 2026 and September 2026 were unanimously **approved**

STANDING COMMITTEE REPORTS

A. BUDGET AND FISCAL REPORTS – Budget is complete and will be sent to Siskiyou County Auditors this week
B. WATER/SEWER:
    a. Town used 959K gallons, and Antelope Ranch used 3,900 gallons in September
    b. Need to call Ed Staub and have them come service the Pumphouse heater
C. FIRE DEPARTMENT/STREETS:
    a. Eric advised that we have been gifted several items for the Fire Department – 600 ft 2 ½ inch supply line, 20 ft extension ladder, 4 Scott air packs and 4 spares, etc.
    b. Care package coming from Eric's old station as well as a donation coming from Macdoel at some point
    c. Green truck is in service
    d. Eric plans on servicing fire hydrants in the Spring
    e. Heater core for Fire Truck needed for approx. $1K
D. ADMINISTRATIVE:
    a. Will be posting job opening – General Manager/Secretary/Treasurer

NEW BUSINESS:

A. Job opening for General Manager/Secretary/Treasurer
    a. Andi resigning as soon as replacement is found
    b. Deb & Marie revised the Job Description – Board voted on accepting the revision – On a motion made by David Raymond and a second by Marie Wear, all approved
B. Water Operator opening
    a. Michelle Hergert is interested in the job and has contacted Sig for a walk around
    b. Russ suggested that someone create a trouble-shooting guide
    c. Sewer gates need to be switched every other month. Maintenance is needed for trees, brush, etc. at leach fields. Need to service the sewer vents

    d. Meter reading needs to be done at a consistent time
    e. Need to ensure state compliance (i.e. reports, testing, etc.)
    f. Board will call a Closed Session to interview Michelle and discuss job requirements
C. IT Management – Add to Closed Session to discuss and select provider
D. Bookkeeping Software – Andi to reach out to Auditor for suggestions
E. Consultant Fee – Add to Closed Session to discuss
F. Please do not leave anything at mailbox – Food, clothes, books, etc.
    a. Suggestion was made to have a community yard sale/swap

OLD BUSINESS:

A. Sewer maintenance – American Sanitation payment mailed out 10/14/26
B. Backhoe repairs – Backhoe is not running – It is not charging and has hydraulic leaks – Board will look at repairing vs buying a new used one – Deb will contact Andy at County to inquire about getting one at auction
C. Green dump signs & cameras – Waiting on reply from Counsel on charging fees
D. Community Organized Relief Effort (CORE) - Gregory with CORE advised that they will NOT be coming back as the project is complete
E. RCAC – Will be helping with Grant helping where possible
F. LACO – Water Distribution/Backup pump/Secondary well/Leak identification/Leach field grant/s – In progress – We have until end of December but may be able to extend beyond
G. SVRCD - Homeowners with uninhabited land – In Progress
H. FEPP (Federal Excess Personal Property) – Proactive wish list pending – Eric and David will work on form
I. Cattle Guard – Andy King with County no longer installs cattle guards – Gave Deb a number for someone else
J. Cemetery/Green Dump burn – After a couple of rains
K. Water turnoff from Tank to town test – David did a 5-hour test – We used 10K gallons – Looks like there is some sort of leak between the tank and the shut-off valve – Need a leak detection company to come out
L. Handyman list – These would be people that part-timers could contact to do light maintenance around their homes when the are away. A good way for folks to earn money in town

PUBLIC PARTICIPATION:

A. Russ – Has noticed some part-timers have left their water running and leave for hours – Secretary can contact homeowner if made aware

CORRESPONDENCE AND ANNOUNCEMENTS:

A. Received email from Elliott requesting to buy 300 gallons of water per month. Board voted and it was unanimously No – With our current water usage and possible leaks, they do not want to sell additional water
B. SDRMA has confirmed that the Board and employees are covered as if Bonded

SAFETY ISSUES/ACTIONS: Slow down and watch for animals and be fire safe – Cows have been moved out of area

ADJOURNMENT: On a motion made by Steve Foxworthy and a second by Marie Wear, the meeting was adjourned at 6:57 p.m. – all approved