

Minutes  
Tennant Community Services District  
13515 Tennant Road  
Macdoel, Ca 96058  
Wednesday, March 12, 2025  
5:30 PM

CALL OF ORDER/ FLAG SALUTE

THOSE PRESENT: Debbie Rojas - President, Larry Luers – Vice President, Steve Foxworthy - Director, David Raymond – Director

STAFF PRESENT: Andi McCarthy – General Manager/Secretary/Treasurer, Sig Orwig – Water Operator

There were 6 Tennant residents in attendance.

1. MINUTES – On a motion by David Raymond and a second by Larry Luers, the minutes from the January 08, 2025, meeting were unanimously **approved**
2. PAYABLES – On a motion by David Raymond and a second by Larry Luers, the payables from January 1, 2025 – February 28, 2025, were unanimously **approved**

STANDING COMMITTEE REPORTS

A. BUDGET AND FISCAL REPORTS – Not available

B. WATER/SEWER: Sig Orwig

- a. It appears we have a leak somewhere in town as we are going through a tremendous amount of water per person
- b. A leak has been identified at 13925 Forest Service Road
- c. The drain line in the South tank is broken
- d. We need to formulate a policy/process for leaks on personal property, including a release of liability letter for individuals going on the property to address the leak
- e. Sig spoke to Bat Electric to arrange a service call on pump
- f. Sig is having to switch tanks manually
- g. The purge system froze during the last storm
- h. Town can turn water off for leaks, but we need a licensed plumber to fix & restore
- i. The Board needs to determine a plan to fix existing issues, i.e., fire hydrant leaks, etc.
- j. Sewers need to be pumped, and treatments need to be done

C. FIRE DEPARTMENT/STREETS:

- a. N/A

D. ADMINISTRATIVE:

- a. Budget meeting TBA
- b. Payroll to be paid 1<sup>st</sup> week following the previous month's pay period end
- c. '700' forms for all Board members need to be completed, if not already done

NEW BUSINESS:

- A. Board member vacancy – Following Cindy Fernandez's resignation, the Board can appoint a new Board member up to May 02, 2025

- B. Equipment operation and volunteerism – We need as many people to volunteer as possible. We will set a time/date to train people on equipment operation
- C. Burn Pile – People are using it for things other than green waste. We could lose the dump if not used properly
- D. Fiber Optics – Cal-Ore is asking the Board to approve laying Fiber Optics on side roads and alleys. 811 can identify where pipes are. Larry will make calls for more information
- E. Paid Position Salaries – Closed session followed to discuss Water Operator salary

OLD BUSINESS:

- A. Check with David/Rick for keys to pumphouse, etc.
- B. Post Water Operator job to additional locations – Indeed, Weed unemployment board, etc.
- C. Storage shed behind Holm Hall will officially become the Community Garden shed
- D. Willow Lane, Holm Hall projects - Deferred to Spring
- E. Water Distribution grant – Russ’s grandson is a grant writer – Russ will arrange a presentation for the town/Board
- F. CRWA for leaks in town lines – Larry/David to map out pipes then follow up with CRWA – Need to estimate the length of pipe for CRWA to assist in locating leaks

PUBLIC PARTICIPATION:

- A. Carolee – Need to research diesel mechanics to service backhoe – Seth Horn/Tyson Morgan are a couple of names mentioned
- B. Carolee – Need estimates to determine if we need to purchase a newer backhoe – County will be selling a couple of their backhoes this Spring – Carolee’s son is watching for auctions
- C. Group – Are we current on backhoe payments? – Yes
- D. Group - The Board may want to consider selling our 80-acre parcel to pay for backhoe
- E. Carolee – How often do we clean the leech fields? Might need to get an estimate to use a masticator – Aaron Ensley

CORRESPONDENCE AND ANNOUNCEMENTS: None

SAFETY ISSUES/ACTIONS: Drive carefully – Watch for trucks! We can add Slow Down signs, but new Speed Limit signs require a study by the County and could raise speed limits

ADJOURNMENT: David Raymond made a motion and a second by Larry Luers, all approved 6:26 p.m.